

PARENT FRIENDLY SITE READINESS TIMELINE TEMPLATE

SITE CHARGE:

- Provide a timeline for all stakeholders, internal and external
- Ensure curricular articulation and course flow for students
- Ensure effective student transitions from elementary to middle and middle to high school
- Ensure coordination of communication with all stakeholders, internal and external regarding feeder system issues
- Ensure effective communication and coordination with district personnel, particularly the assistant superintendent

Dates	Parents/Community	Staff	District Administration
Fall 2008	Distribute Lincoln and Lesher informational sheets regarding informational nights, student shadowing, and open houses	Share information sheets about Lincoln and Lesher informational nights, student shadowing, and open houses	
	Link website for information		
December 2008 / January 2009	Lincoln and Lesher information sessions and student shadowing opportunities	5 th grade teachers meet with Lincoln and Lesher staff to be informed about middle school model to answer	
	Dunn PYP Parent Information Session (1-8-09) and Open Houses (1-15, 22, 29-09)	Begin review of staffing plan for 2009-2010	
February 2009	Dunn Kindergarten Parent Orientation Meeting (2-3-09)		
	School of Choice Application Deadline (2-13-09)		
April 2009	Lincoln and Lesher orientation sessions		
August 2009	Lincoln and Lesher informational sheets regarding informational nights, student shadowing, and open houses	Lincoln and Lesher informational sheets regarding informational nights, student shadowing, and open houses	