

Poudre School District School Improvement Plan—2009-2010
Data Analysis – Guiding Questions

The Secondary School Improvement Plan (SIP) packet includes:

- Data Analysis – Guiding Questions: Six questions designed to guide your team through data analysis and lead to prioritization of goals and strategic actions.
- **All strategies and professional development must be researched based or evidence based and targets the quality of the instructional practices, increasing the rigor or content, or the role of the student. If it doesn't positively effect one of these three things please do not include it in your school improvement plan.**
- Five required SMART Goal Sheets – Aligned with district Learning Goals, a goal for each of the following is required:
 - Literacy
 - Math
 - Science
 - Postsecondary Readiness
 - Transitions
- Three optional SMART Goal Sheets
 - Non-specific sheet that allows for flexibility in writing goals that address more than one district learning goal
- Classroom Action Plan – Worksheet for instructional teams to detail specific strategic actions that will contribute to success in reaching SMART goals. These sheets should be used for instructional teams to target specific areas. Not all instructional teams are expected to complete these sheets for each goal. NOTE: Some classroom strategic actions may contribute to more than one school SMART goal. When that is the case, please check the box next to any goal that applies.
- Essential Learnings Worksheet – Optional form that is made available to assist with the development of essential learnings. Not a required part of SIP.
- Professional Development Plan – Required to document professional development that is not directly aligned with a school SMART goal. Professional development that is aligned with a school SMART goal is documented on the goal sheet.

Poudre School District School Improvement Plan—2009-2010

Data Analysis – Guiding Questions

School Improvement Plans are due to Manny Ortega by Friday, October 9, 2009 (Let me know if you need a few extra days, but I would like to have them so we can collectively review one another's plans in our level meetings in November)

Mid-year review of plan is due January 29, 2010.

End-of-year review of plan is due June 18, 2010.

(Mid-year and end-of-year review forms will be distributed later in the year.)

As you work through your data analysis, be sure to...

- Employ multiple data sources:
 - Accreditation Data Summary
 - CDE School Growth Summary
 - CSAP by AYP Category Report
- Include information on all students
- Include climate variables (faculty, student, and parent perceptions)
- Identify root causes and contributing factors
- Prioritize actions

Problem Solving Process for School Improvement Plans

Based on the monitoring report DE 1.0 accurately identifies and rigorously analyzes the performance problem (pertaining to the four goal area)

Focus on the instructional core when addressing the performance problem:

The skill and knowledge of teachers

The engagement of students in their own learning

Rigorous academic content

(Key to success is to engage stakeholders)

Critical Questions:

What is the performance problem we are trying to solve?

Describe it in simple terms

What concrete evidence do we have to back up the performance problem?

What are three or four observable symptoms of the problem we identified?

What are the root causes of each symptom? (5 Why's Protocol)

Prioritize the root causes that emerge

What key Strategic Actions and Professional Development will you take in order to get the outcomes you want?

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Data Analysis – Guiding Questions

How do these Strategic Actions link to the outcome (Research/Evidence)

How do these Professional Development actions link to the outcome
(Research/Evidence)

How will you monitor the strategies (means) to impact the goal(outcomes)?

What is the monitoring tool?

What qualitative and quantitative data will you collect and analyze?

How frequently?

How will you use the information?

What are the consequences for not solving the problem?

Poudre School District School Improvement—2009-2010
Literacy SMART Goal

School Literacy SMART Goal:
Baseline Data: (current data to indicate "Where school is?" regarding progress toward this goal)

Strategic Actions to Support Literacy SMART Goal:			
Strategic Actions (What adults will do to address this goal)	Person(s) Responsible (Specific Lead Persons Responsible for Implementing Strategy)	Timeline (Projected Timeframe for Implementation and Completion of Strategy)	Resources and Budget (Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)

Benchmarks* for Literacy SMART Goal: (determines how school will measure progress toward School SMART Goal throughout the year and proposed timeline of assessments)

Professional Development in Support of Goal	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments	Cost

* Benchmarks are checkpoints that measure progress toward SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010
Math SMART Goal

School Math SMART Goal:
Baseline Data: (current data to indicate "Where school is?" regarding progress toward this goal)

Strategic Actions to Support Math SMART Goal:			
Strategic Actions (What adults will do to address this goal)	Person(s) Responsible (Specific Lead Persons Responsible for Implementing Strategy)	Timeline (Projected Timeframe for Implementation and Completion of Strategy)	Resources and Budget (Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)

Benchmarks* for Math SMART Goal: (determines how school will measure progress toward School SMART Goal throughout the year and proposed timeline of assessments)

Professional Development in Support of Goal	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments	Cost

* Benchmarks are checkpoints that measure progress toward SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010
Science SMART Goal

School Science SMART Goal:
Baseline Data: (current data to indicate "Where school is?" regarding progress toward this goal)

Strategic Actions to Support Science SMART Goal:			
Strategic Actions (What adults will do to address this goal)	Person(s) Responsible (Specific Lead Persons Responsible for Implementing Strategy)	Timeline (Projected Timeframe for Implementation and Completion of Strategy)	Resources and Budget (Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)

Benchmarks* for Science SMART Goal: (determines how school will measure progress toward School SMART Goal throughout the year and proposed timeline of assessments)
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Professional Development in Support of Goal	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments	Cost

* Benchmarks are checkpoints that measure progress toward SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010
Postsecondary Readiness SMART Goal

School Postsecondary Readiness SMART Goal:
Baseline Data: (current data to indicate "Where school is?" regarding progress toward this goal)

Strategic Actions to Support Postsecondary Readiness SMART Goal:			
Strategic Actions (What adults will do to address this goal)	Person(s) Responsible (Specific Lead Persons Responsible for Implementing Strategy)	Timeline (Projected Timeframe for Implementation and Completion of Strategy)	Resources and Budget (Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)

Benchmarks* for Postsecondary Readiness SMART Goal: (determines how school will measure progress toward School SMART Goal throughout the year and proposed timeline of assessments)
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Professional Development in Support of Goal	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments	Cost

* Benchmarks are checkpoints that measure progress toward SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010
Transitions SMART Goal

School Transitions SMART Goal:
Baseline Data: (current data to indicate "Where school is?" regarding progress toward this goal)

Strategic Actions to Support Transitions SMART Goal:			
Strategic Actions (What adults will do to address this goal)	Person(s) Responsible (Specific Lead Persons Responsible for Implementing Strategy)	Timeline (Projected Timeframe for Implementation and Completion of Strategy)	Resources and Budget (Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)

Benchmarks* for Transitions SMART Goal: (determines how school will measure progress toward School SMART Goal throughout the year and proposed timeline of assessments)
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Professional Development in Support of Goal	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments	Cost

* Benchmarks are checkpoints that measure progress toward SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010 School SMART Goal

School SMART Goal:
Baseline Data: (current data to indicate "Where school is?" regarding progress toward this goal)

District Learning Goal Alignment (select all that apply) : <small>type "x" in box to select</small>	<input type="checkbox"/> 3rd Grade Reading Proficiency	<input type="checkbox"/> Annual Student Academic Growth (check one: <input type="checkbox"/> Reading <input type="checkbox"/> Writing <input type="checkbox"/> Math)
	<input type="checkbox"/> Post-Secondary Readiness	<input type="checkbox"/> Successful Transitions for All Students

Strategic Actions to Support SMART Goal:			
Strategic Actions <small>(What adults will do to address this goal)</small>	Person(s) Responsible <small>(Specific Lead Persons Responsible for Implementing Strategy)</small>	Timeline <small>(Projected Timeframe for Implementation and Completion of Strategy)</small>	Resources and Budget <small>(Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)</small>

Benchmarks* for SMART Goal: (determines how school will measure progress toward School SMART Goal throughout the year and proposed timeline of assessments)
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Professional Development in Support of Goal	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments	Cost

* Benchmarks are checkpoints that measure progress toward SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010 Classroom Action Plan

Grade Level:	Subject:	Team Members		

Indicate School SMART Goal(s) Addressed by this plan (select all that apply) : <i>type "x" in box to select</i>	<input type="checkbox"/> 3rd Grade Reading Proficiency	<input type="checkbox"/> Annual Student Academic Growth (check one: <input type="checkbox"/> Reading <input type="checkbox"/> Writing <input type="checkbox"/> Math)	<input type="checkbox"/> Postsecondary Readiness	<input type="checkbox"/> Successful Transitions for All Students
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Baseline Data: (current classroom specific data to indicate "Where we are?" regarding progress toward goal objectives)

Classroom Strategic Actions to Support Achievement of Goal Objectives:				
Strategic Actions (What adults will do to address this goal)	Person(s) Responsible (Specific Lead Persons Responsible for Implementing Strategy)	Timeline (Projected Timeframe for Implementation and Completion of Strategy)	Resources and Budget (Materials, Grants, Funds, and Other Resources Targeted to Support Strategy)	Professional Development in Support of Strategic Actions

Benchmarks* for SMART Goal: (determines how we will measure progress toward achieving goal objectives throughout the year including proposed timeline of assessment)

* Benchmarks are checkpoints that measure progress toward School SMART Goal. They help ensure that you are making progress toward meeting your annual goal. Benchmarks need to be measurable directly related to the goal, specific and clear, achievable, and time specific.

Poudre School District School Improvement—2009-2010
 Professional Development Plan (for PD not aligned with a school SMART goal)

Professional Development Goal:	
Person(s) Responsible:	Resources (\$ and percent of allocation):

Professional Development	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments

Professional Development	Timeline	Expected Outcome	Reflection on Outcomes and Necessary Adjustments