

ELEMENTARY SITE READINESS PLAN

#	Number from Site Appendix	CATEGORY	CRITICAL QUESTIONS	ACTION PLAN (WHAT WILL BE DONE AND WHO IS RESPONSIBLE?)	TIMELINE	BUDGET
		ACADEMIC & EXTRA-CURRICULAR		<ul style="list-style-type: none"> The Zach Elementary sixth grade students were transferred to Kinard Junior High School in the fall of 2006 due to the large enrollment at Zach Elementary School. 	Transition – Spring 2006 Junior High School 2006-2007 2007-2008	No Current Cost
6	S3	Achievement	How will you enhance your focus on student achievement and track your success toward that focus.	<ul style="list-style-type: none"> The sixth grade teachers moved to Kinard Junior High School with the fifth grade students. The first year, the sixth grade students and teachers were a separate entity at Kinard Junior High School. The sixth grade curriculum and program stayed the same from Zach Elementary to Kinard Junior High. Thus, the academic rigor remained the same. Tests scores continued to rise at the sixth grade level. 	Transition – Spring 2006 Junior High School 2006-2007 2007-2008	No Current Cost
7	S8, S9, S11, S12, S13, S15, S16, S17, S18, S19, S20, S23, S25, S26, S27, S40, S41	Academic program	Explain new academic programming you are planning because of this grade configuration change	<ul style="list-style-type: none"> The fifth grade has structured their schedule so that the students in fifth grade experience a block system, with students moving between two-classroom teachers daily, to prepare them for the middle school model. The fifth grade teachers will need to determine how to add ecology into their science curriculum and will need to become skilled at teaching the curriculum. Purchase resources to support the curriculum. Schedule and plan for an ECO experience for 5th grade students at the YMCA of the Rockies. Since we have not done any fundraising, we will need to rely on funds available 	2006-2007 Summer 2008 Summer and/or Fall 2008 Spring 2008	No Current Cost <u>Pay 5 teachers to meet for 8 hours over the summer to plan curriculum and select resources to support the ECO Program at the fifth grade level.</u> <u>\$920.00.</u> Purchase Ecology Resources <u>\$1,490.00</u> Provide ECO Week Support for 119 fifth grade students <u>\$1,190.00</u>

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				<p>to assist schools with grade configuration planning and implementation and the students' parents.</p> <ul style="list-style-type: none"> Schedule three buses to take students to the YMCA of the Rockies. Begin discussing and planning with the Zach Elementary PTO for 4th grade fundraising for future ECO experiences. 	<p>Spring 2008</p> <p>Spring and Fall 2008</p>	<p><u>\$1,400.00 (Have requested to have a buses with racks and one to transport a child in a wheelchair.</u></p> <p>No Cost</p>
8	S40, S47, S50	Extracurricular program	<p>Explain changes in the extracurricular offerings you are planning because of this grade configuration change.</p>	<ul style="list-style-type: none"> Chess Club was changed from being a 4th through 6th grade program to a 3rd through 5th grade program. Different grade levels are picking up the sixth grade extracurricular programs. Third Grade (Canned Food Drive) Fourth Grade (Recycling) Fifth Grade (Student Council and Community Homecoming Parade) Fifth grade graduation is held instead of sixth grade graduation. 	<p>2006-2008</p> <p>2008-2009</p> <p>2006-2008</p>	<p>No Current Cost</p> <p>No Current Cost</p> <p>No Current Cost</p>
9	S40, S46, S48, S49, S51	Athletic program	<p>Explain changes in the athletic programs you are planning because of this grade configuration change.</p>	<ul style="list-style-type: none"> There has never been any athletic program offered at Zach Elementary. 		<p>Not Applicable</p>
15 A	S24	"Special" academic programs	<p>Explain changes in the gifted and talented and literacy programs you are planning because of this grade configuration change. (e.g., will they be offered at different grade levels or to more or fewer students or in different ways?)</p>	<ul style="list-style-type: none"> The Gifted and Talented Reading Program moved from 5th/6th to 4th/5th. The Accelerated Sixth Grade Math Program was moved from Kinard Junior High School to Zach Elementary. "Connected Math I" is taught to the accelerated math students by a Zach Elementary teacher before school. The students then have study hall during regular school math time. 	<p>2007-2008</p>	<p>Zach Elementary Budget</p> <p>PSD G/T Budget</p>
15 B	S24	"Special" academic programs	<p>Explain changes in your academic program, unique to your site, in the area of special education and ELA. What consideration will need to occur at the district level?</p>	<ul style="list-style-type: none"> Because of our large enrollment, we have not been able to take school of choice students from other schools to participate in our District Wide Special Education Programs. Therefore, it was necessary to discontinue our District Wide Affective Needs Program. We will continue to have a District Wide Moderate Needs Program. The district moved the program. 	<p>2007-2008</p>	<p>Savings to the District of 1 Teacher and 1 Paraprofessional</p>
		TRANSITION				

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12	S1, S2, S10, S34	Academic	Explain the proactive steps you are taking on your own and with your middle school feeder to ensure that there is a smooth academic transition (excellent curricular articulation and no drop in academic achievement) for the then 5 th graders as they transition to 6 th grade.	<ul style="list-style-type: none"> Sixth grade teachers moved with fifth grade students to ensure that there was no drop in achievement. 	2006-2007	No Cost
13	S34, S35	Emotional & Developmental	Explain the proactive steps you are taking with your middle school feeder to ensure that the then 5 th graders are prepared emotionally and developmentally for the transition to sixth grade.	<p>We have worked closely with the principal at Kinard Junior High School, and the sixth grade teachers to prepare for a smooth transition:</p> <ol style="list-style-type: none"> Kinard Principal met with the sixth grade teachers to plan for the original transition. Kinard Principal met with the fifth grade students to share information about Kinard Junior High School the first year we transitioned students. The fifth grade students and parents visited Kinard in May. Students received packets with specific information in regards to schedules, teachers, events, activities, etc. The fifth grade students were assigned to Junior High School mentors who contacted the students over the summer and helped introduce them to the school in August. 	Spring and Fall 2006	No Cost
14	S30	Opportunities for 2009 transition class	Explain the proactive steps you are taking to ensure that the current 4 th graders have leadership opportunities.	<p>Fifth Grade Leadership Opportunities:</p> <ol style="list-style-type: none"> Student Council (5th) Community Homecoming Parade (5th) Recycling Program Support (4th) Canned Food Drive (3rd) 	Beginning 2006-2007	No Cost
		ADMINISTRATIVE				
10	S37, S40, S44, S45	School of Choice	Within the policy set by the district, explain changes in your academic program describing how you expect the number of school of choice students attending your school to be affected. How are you communicating that change? What effects will that change have on the nature/make-up of your student body (e.g., more or less SES kids, more or fewer athletes, more or fewer GT kids etc.)?	<ul style="list-style-type: none"> Due to our large enrollment, we have very few School of Choice students. 	2006-2009	No Cost

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11	S76, S77	SIT	What changes, if any, will occur with your SIT team?	<ul style="list-style-type: none"> There will be no change with the Zach Elementary Site-Based Decision-Making Team Meeting. 		No Cost
		COMMUNICATION				
1	S4, S6, S7, S65, S68, S69, S89	Parents and community channels	Describe your communication plan with parents and your community around the changes associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from these groups?	<ul style="list-style-type: none"> Site-Based Decision-Making Team Meetings (Monthly Updates) Zach Elementary Newsletters (Monthly Updates) Feeder Meetings (Monthly) 	2005-2009 (Monthly)	No Cost
2	S6, S7, S65, S68, S69, S89	Parent and community issues	Explain specific concerns of your parents and community and what proactive steps you are taking to address them. (Please feel free to reference other questions if relevant rather than repeat information here.)	<ul style="list-style-type: none"> The Zach Elementary Parents are interested in the new Middle School and High School Model. Invite Kinard Principal to speak at Site-Based Decision-Making Team Meeting about Middle School Model Parent Information Night with Staff from Kinard Junior High School and Fossil Ridge High School 	March 2008 March 2009 Fall 2008	No Cost
3	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65, S69, S75, S87	Staff channels	Explain your communication plan with your staff associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from the staff?	<ul style="list-style-type: none"> Collaboration Day- Focus on the Transition of Students to Middle School and the Development of the Middle School Model (Zach, Bethke, and Traut Elementary Schools and Kinard Junior High School) This step will include classified staff. Monthly Staff Meetings and Newsletters 	February 2009-at Bethke Elementary	Cost of Food for Staff
4	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65, S69, S75, S87	Staff issues	Explain specific concerns of your staff (both existing and prospective incoming) and what proactive steps you are taking to address them. (Please feel free to reference other questions if relevant rather than repeat information here.)	<ul style="list-style-type: none"> The fifth grade staff is concerned about being able to add the ecology unit into their already full fifth grade science curriculum with the fifth grade CSAP science standards that cover all first through fourth grade standards. The five teachers will meet this summer to plan for 8 hours in order to be prepared for the 2008-2009 ECO curriculum. 	Spring 2008 and Fall 2008	Already Budgeted Above in #7.

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		CULTURE/MORALE				
5	S84, S85	School atmosphere	Explain proactive steps you are taking to ensure/enhance the school culture/atmosphere/morale with the changes that will be happening at your school.	<ul style="list-style-type: none">• None		
		OTHER				
		Additional information	What additional changes or other information associated with the grade configuration change would you like to communicate to the district and your community through this readiness plan?	<ul style="list-style-type: none">• None		

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